

Completing the Provider Data Attestation for Facilities

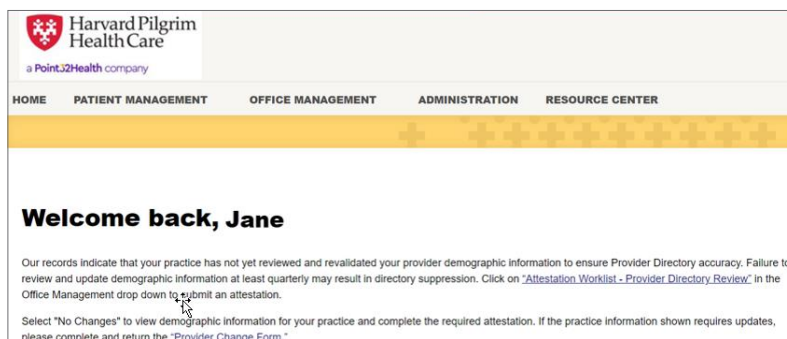
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Provider Directory Review and Revalidation Requirement

Provider directories are an important resource for health care consumers, who utilize them to select providers, make appointments, and access care. Consistent with the No Surprises Act of 2021, Harvard Pilgrim Health Care requests that providers revalidate their demographic information every 90 days to ensure accuracy of the Provider Directory. Failure to review and update demographic information at least quarterly may result in directory suppression until such information is validated.

It is important to revalidate and submit confirmation that you have reviewed your facility information in a timely manner; to do so, please complete the attestation form at hphcproviders.healthtrioconnect.com. Your review should include revalidating the facility name and full addresses of all hospital locations. If you have not completed the attestation within the past 90 days, you will see the following message on the Home Screen:

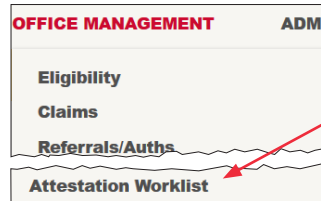


After reviewing the information, if you determine that any data needs to be corrected, please do so by completing the [Provider Change Form](#) and submitting it to PPC@point32health.org.



Provider Data Verification

1. Select **Office Management** from the top navigation bar and select **Attestation Worklist**



2. Select **Attest To**

A screenshot of the 'Provider Data Verification' page. The page has a title 'Provider Data Verification' and a paragraph of instructions. Below the instructions is a search bar with a 'SEARCH' button. Below the search bar is a table with columns: 'Provider', 'Provider ID', 'NPI', and 'Due On'. The table contains one row for 'ABC Center' with 'Provider ID' 12345678, 'NPI' 1234567890, and 'Due On' 09/15/2025. To the right of the table is a red 'ATTEST TO' button. A red arrow points to the 'ATTEST TO' button.

Complete Attestation

1. **Review Personal information**

Note: If Specialty or Provider Affiliation needs to be updated, this must be done by completing the [Provider Change Form](#) and submitting it to PPC@point32health.org.

A screenshot of the 'Review Provider Information' form for 'ABC Center'. The form has a progress bar at the top with four steps: 1. Personal information (active), 2. Practice list, 3. Mary Smith, and 4. Submit. Below the progress bar is a section titled 'Provider personal information'. It contains a 'Reminder' paragraph, a '*Type of practitioner' dropdown menu (set to 'Vendor'), a 'Website' text input field, an 'Email' text input field, 'Specialties' and 'Languages' labels, and a 'Languages' text input field. A red arrow points to the 'NEXT' button at the bottom right of the form.

Review options and select **Next**:

- Type of Practitioner
- Website
- Email
- Specialties
- Languages
- Hospital Affiliations
- NCQA Certifications
- Areas of Expertise (BH only)

A screenshot of the bottom of the form. It shows two buttons: 'PREVIOUS' and 'NEXT'. A red arrow points to the 'NEXT' button.

2. **Review Practice list** and then click **Next**

Note: This will need to be completed for each practice address.

Review Provider Information
ABC Center

1 Personal Information 2 Practice list 3 Mary Smith 4 Submit

Practices to be reviewed

Mary Smith
✓ 123 Main St
Town, MA 00000

PREVIOUS NEXT

3. **Review Provider Information**

Review Provider Information
ABC Center

1 Personal Information 2 Practice list 3 Mary Smith 4 Submit

Information for Mary Smith

Reminder: Not all data elements may be changed via this online feature. If you find inaccuracies in the directory data related to the Provider Name, NPI, Address, or Specialty, or if you require changes to your Tax ID number, you will need to complete and submit a [Provider Change Form](#). This form may be submitted to the Provider Processing Center by email at PPC@point32health.org or by fax to 1-866-884-3843.

Practice name
Mary Smith

Accepting new patients?
☐ Yes ☒ No

Accessibility available Accessibility

Review options and select **Next**:

- Practice Name
- Accepting New Patients
- Accessibility available
- Accessibility
- Other Accommodations
- Office Phone, Fax, After Hours Phone
- Address
- Appointment Scheduling Website
- Appointment Availability
- Office hours
- Office Languages
- NCQA Certification
- Services Available:
 - Treatment Options & Levels of Care (apply to BH Only)
 - Interpreter Language, Public Transportation and Telehealth options to be reviewed by ALL providers.

PREVIOUS NEXT

4. Final Step & Submit

Note: Text can be added under **Additional comments**, however, for specific updates (e.g., updating Specialty) the Provider Change Form needs to be completed and submitted.

Review Provider Information

ABC Center

Thank you for attesting to the accuracy of your practice information. If your practice information has previously been suppressed from the Provider Directory, it will be restored and visible to patients.

Thank you for reviewing your practice information and helping to ensure that our Provider Directory is accurate.

* required

Additional comments

Characters remaining: 1000 / 1000

PREVIOUS

SUBMIT

* Acknowledgment

☒

In accordance with federal, state and regulatory requirements I have reviewed the provider directory information and attest that the information displayed is current and up to date.

PREVIOUS

SUBMIT

After **Submit** is selected, the following message will display to indicate the attestation has been completed.

Note: Please right click and print or save to maintain a record of what you have submitted.

Thank You

Your update request has been received.

Personal information		
Item	From	To
Provider type	Facility	Clinician
Email	Not specified	Not specified

ABC Center 123 Main St Town, MA 00000

Item	From	To
Appointment availability	Not Applicable	Monthly
Accessibility	Not specified	Y
Office hours	Mon Closed,Tue Closed,Wed Closed,Thu Closed,Fri Closed,Sat Closed,Sun Closed	Mon: 8am - 8pm,Tue: 8am - 8pm,Wed: Closed,Thu: Closed,Fri: Closed,Sat: Closed,Sun: Closed
Patient Age Groups	Not specified	Adolescents (13-18)