Harvard Pilgrim Health Care

a **Point32Health** company

Member Roster – Quick Reference Guide

The search criteria for the Member Roster report **have been expanded.** You can now search by any one of the following options:

- **PCP** — to view the member roster of an individual PCP
- **Practice** — to view the member rosters of all PCPs at a group practice, represented on your Access List
- **Access List** — to view the member rosters of all PCPs on your access list

PCP Search Reminder

- **When the Access List has <20 Providers,** the provider names appear on the drop-down list. To request the Member Roster report for one of your PCP's, select the provider from the list.

Member Roster

Selection Criteria

Member	Active Members ▾	As of	**Date** 11/18/2019
	⦿ PCP [|]	○ Name ⦿ NPI	**SEARCH**
Results By	○ Practice [ ]	⦿ Name ○ ID	**SEARCH**
	○ Access List HPHC All Claims (715)		
Filter By	☐ Subscribers Only		

- **When the Access List has >20 Providers,** there is no drop-down list of provider names. To request the report for one of your PCPs, you must Search by, Name or NPI, and enter the appropriate information in the space provided. If searching by name, enter last name first followed by a comma and first name or initial, with no spaces.

Selection Criteria

Member	Active Members ▾	As of	**Date** 11/18/2019
	⦿ PCP	Jolly S Abeskheron (AA507334)	
Results By	○ Practice		
	○ Access List		
Filter By	☐ Subscribers Only		

> For more information, visit **https://hphcproviders.healthtrioconnect.com/**

Report Results

If you select	And the requested report has	Then
Display Results	Fewer than 2000 records	The report will display directly online
Display Results	More than 2000 records	You will be prompted to select a downloadable for- mat. The report will be run overnight as an Extended Length report and will be available the next day in your File Transfer Agent Inbox for downloading
Download any format	Fewer than 2000 records	The report will be immediately available in your File Transfer Agent Inbox for downloading
Download any format	More than 2000 records	The report will be run overnight as an Extended Length report and will be available the next day in your File Transfer Agent Inbox for downloading